

**MANILA TYTANA COLLEGES**  
Pres. Diosdado Macapagal Blvd., Metropolitan Park, Pasay City

**REQUEST FOR POSTING FORM**

Date: .....

Requesting Unit: .....

Representative's Name: .....

Representative's Signature: .....

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Title of Activity (if any): .....

Nature of Announcement: .....  
*(Indicate if memo, invitation to an event, message, etc.)*

Posting Location: .....

Duration: .....

..... Teaser	..... x .....	..... inches	..... pcs.
..... Poster	..... x .....	..... inches	..... pcs.
..... Small tarpaulin	..... x .....	..... feet	..... pcs.
..... Big tarpaulin	..... x .....	..... feet	..... pcs.

Attach copy of publicity material to this form.

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Cleared by DO: .....

Endorsed by Director: .....

Approved by FMMD: .....

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**APPROVED FOR POSTING**

To be filled out by FFMD:

Location: .....

Duration: .....

Care of: .....